



Scobee Education Center  
**Challenger Learning Center** Mission Registration Form

School Name: \_\_\_\_\_

ISD: \_\_\_\_\_

Attending **Teacher 1**: \_\_\_\_\_

Grade Level(s): \_\_\_\_\_ Teacher 1 Phone: \_\_\_\_\_

Teacher 1 e-mail: \_\_\_\_\_

Attending **Teacher 2**: \_\_\_\_\_

Grade Level(s): \_\_\_\_\_ Teacher 2 Phone: \_\_\_\_\_

Teacher 2 e-mail: \_\_\_\_\_

Total Number of Students: \_\_\_\_\_ Number of Teachers: \_\_\_\_\_

Anticipated Number of Parent Chaperones: \_\_\_\_\_

A Scobee Najim Grant request accompanies this registration form      Yes      No

Person to whom the Invoice/Fees for the missions/planetarium programs are to be addressed:

Name	e-mail Address
School/Organization Address: _____	
Mailing Address	
City,	State      zip code      Organization Main Phone Number

Teachers, please send your registration form(s) to the Scobee Education Center registration e-mail to be included on the calendar: [sac-ScobeeCtr@alamo.edu](mailto:sac-ScobeeCtr@alamo.edu)

1 <sup>st</sup> Choice Mission Date: _____	10am	11:45
2 <sup>nd</sup> Choice Mission Date: _____	10am	11:45
3 <sup>rd</sup> Choice Mission Date: _____	10am	11:45



Please, recognize that a request is not equivalent to a registration, not all dates and times may be available at the time of the request. *Your program date & time will be confirmed by staff in an email.*

**Programming Options:** (Select one from either group below.)

**Smaller group/single activity options:**

- 1 - Challenger Center Mission Only (20- 34 students and 2-3 teachers) \$500
- 1 - Planetarium Program Only (**up to 100 seats**)  
\$100/up to 40 seats (age/grade level appropriate)
- 1 - Planetarium + 1 Challenger Center Mission (20-34 students + 2-3 teachers) \$600

**Larger group options:**

- 2 - Planetarium Programs, 2 Teacher Developed Activities/Lunch and 2 Challenger Learning Center Missions for up to 64 students divided in half \$1,200

**Teachers bringing their classes to a Challenger mission are required to attend pre-mission training.** Teachers chaperoning the planetarium programs do not require prior training.

**Pre-Mission Educator Professional Development included in you missions fees on the following dates:**  
**(Check one to register with your mission date request. Your participation will be confirmed when your date is established. )**

- September 21, 2019, Saturday, 9am – 1pm for **Expedition Mars** missions through Feb. 2020
- September 24, 2019, Tuesday 5-7pm for **Earth Odyssey** missions **returning** Challenger teachers.
- September 26, 2019, Thursday 5-7pm for **Lunar Quest** mission through Feb. 2020
- January 14, 2020, Tuesday 5-7pm for **Earth Odyssey** mission February through May 2020.
- January 16, 2020 Thursday 5-7pm for **Lunar Quest** missions February through May 2020.
- January 25, 2020 Saturday 9am – 1:00pm **Expedition Mars** missions Feb through May 2020.

**\*Pre-mission Notes:** Teachers are provided with content and activities that support the TEKS and consistently enrich the students experience when implemented prior to attending a mission. Additional pre-mission support may be provided on a limited basis via video technology. This technology is being beta tested at our site during this coming school year. In response to teacher comments, the Scobee staff have reduced the Earth & Lunar content to a minimal two-hour program as a trial for this school year.

**Sample Schedule & Directions** Scheduling groups of 64 students would consist of Groups A & B

*Planetarium Program, Teacher Lead Activity, Lunch + Challenger Learning Center Missions*

Sample Schedule:

**Group A**

10:00am-10:45am-Planetarium Program  
10:45am-11:45am-*Teacher Lead  
Activity & LUNCH*  
11:45-1:15pm-Challenger Mission

**Group B**

10:00-11:30am- Challenger Mission  
11:30am-12:30pm- *Teacher Lead  
Activity & LUNCH*  
12:30-1:15pm- Planetarium Program

**Each Challenger Learning Center Mission is designed on a middle school reading level.** A mission consists of a group of 20 to 34 students and no less than two teachers. Students take part in two 35-minute Mission Control and Spacecraft simulations. Groups should plan to arrive no less than 15 minutes prior to their start time with their two copies of the Crew Manifest completed. The fee for each Challenger Learning Center mission is \$500.

Student groups of 64 wishing to take part in a Challenger Learning Center mission will need to reserve a full-day, running two complete missions. The group would be divided into two 32-34-student teams. One team may take part in a teacher lead activity, a planetarium program and lunch period, while the second team would take part in the Challenger Learning Center simulations. During the break, the teams would switch activities. Each group requires school provided adults authorized to provide appropriate behavior management for their students. (2 adults in each mission and 1 per planetarium program)

**Planetarium programs are 30-45 minutes in length and a fee of \$100 up to 40 participants.** Additional seats are \$5/person for up to ten additional people before incurring the added group rate. The planetarium presentations are grade level specific and do not require a training session prior to attendance.

**Special Needs:** While the Scobee Education Center is ADA compliant, if members of your group require special assistance, the school is expected to provide the accommodations identified in the individual education plan for the student or employee. Please, contact our center in advance of your visit for specific accommodations.

**Payment:** If your organization requires an invoice for an organization, school, or ISD payment you will receive a quote for processing through the Alamo Colleges District accounts payable office. If the organization is not already included in the ACCD data base, we will require a copy of the **W-9 or tax-exempt form** for invoicing the ACCD. The Scobee Education Center may accept credit card transactions, cash or check transactions. **When a group reserves 40, 70 or 100 theater seats, your group commits to the fees for this number of seats. No reduction is permitted as a result of absenteeism.**

**Cancellation/No Show:** Cancellations must be received in writing through email or USPS mailing no less than two weeks prior to the scheduled visit. **Cancellations within this two-week period will forfeit 20% of the collected costs. Once ACCD invoice is generated for a program, there is no refund for participants absent on the day of the event.**



**Lunches are not provided by the Scobee Education Center.** Groups may conduct lunches on the terrace picnic tables, unless inclement weather requires an alternative location. Areas are provided on a first come first served basis. Please, plan accordingly for inclement weather.

**Buses:** Buses are expected to drop-off their students and teachers and leave campus to return at the end of their scheduled program to the same location for pickup.

**If a teacher/chaperone is also the bus driver, we require two weeks notification to secure a parking location.**

**Directions From San Pedro Ave:** Turn east onto **W. Evergreen** and make your third left turn onto **Howard**. Proceed until you see the left turn into the northern portion of **Lot 23**.

**Directions From N. Main Ave.** Turn west onto **W. Evergreen** and make your first right onto **Howard**. Proceed until you see the left turn into the northern portion of **Lot 23**.

Please, plan to arrive at the center no less than 15 minutes prior to the start of your program.

**Parents or staff driving private vehicles,** must park in student lots. There is a free parking garage located off of N. Main Ave. Parking in reserved faculty or staff lots or spaces may result in a parking ticket.

**Please sign to verify you understand the terms and conditions:**

\_\_\_\_\_  
**Authorized Signature**